

A List of Basic Documents to Be Submitted for An Application for Visa for “Temporary Visit” for Chinese Nationals
Required documents must be ORIGINAL unless specifically indicated.

Purpose of visit	【Provided by visa applicant】	【Provided from Japan】
<p>➤ Tourism</p> <p>*Sightseeing * <u>Staying within 30days only</u> (If you want to stay more than 30 days, you have to apply as "Visiting acquaintances (friends)" or "Visiting blood relative/relatives by affinity within the third degree")</p>	<p>① Passport (more than 2 blank visa pages) ② Copy of Passport (including UAE residence visa page) ③ Visa application form ④ Photo (1 recent clear photo taken within 6 months with white background) ⑤ Copy of Confirmation of flight booking ⑥ Copy of confirmation of accomodation while staying in Japan ⑦ Schedule of stay or Travel itinerary • Travel itinerary, Hotel booking, Flyers, Leaflets etc ⑦ Documents to prove ability to pay for travel expenses • Certificate of Employment (The position, monthly salary and leave period of appliant have to be stated.) • Copy of bank statement (last 3 months) ⑧ Proof of current address (Etiscalat or Du Landline bills, Water end Electricity bills,etc...)</p>	/
<p>➤ Visiting acquaintances (friends)</p> <p>➤ Visiting relatives visiting blood relatives / relatives by affinity within the third degree</p>	<p>① Passport (more than 2 blank visa pages) ② Copy of Passport (including UAE residence visa page) ③ Visa application form ④ Photo (1 recent clear photo taken within 6 months with white background) ⑤ Copy of Confirmation of flight booking ⑥ Documents to prove ability to pay for travel expenses • Certificate of Employment (The position, monthly salary and leave period of appliant have to be stated.) • Copy of own bank statement (last 3 months) ⑦ (Visiting acquaintances (friends)) • Documents to prove friendship(Photo/letters/E-mail etc.) ⑧ (Visiting relatives visiting blood relatives/relatives by affinity within the third degree) • Documents to prove kinship(Birth certificate, Marriage certificate) • A copy of Chinese family register with either Japanese or English translation ⑨ Proof of current address (Etiscalat or Du Landline bills, Water end Electricity bills,etc...)</p>	<p>① Letter of reason for invitation ② Schedule of stay (Daily activities including arrival and departure dates in Japan) ③ When either the inviter or guarantor is a foreign national, a photocopy of the both sides of the valid Residence card (the Alien Registration), a certificate of residence without omission of matters listed except for Resident Record Code, and a copy of his/her passport (inculeding the pages for status items, the record of entry/ departure, and permission of residence). * When the guarantor is to shoulder the travel expenses, submit the following documents ④-⑥. ④ Letter of guarantee ⑤ Any one of the following documents concerning the guarantor (note) Please submit the document includes gross income • Employment letter • Certificate of deposit balance • A copy of the counterfoil of final tax return with the seal of reception of the Taxoffice.(e-Tax: please submit "receipt notification" and "Final Tax retuen") • Certificate of tax payment (Form2) ⑥ A certificate of residence (with description of relationship among all family members)</p>
<p>➤ Short-term business affairs etc.</p> <p>*participation in meetings *business affairs (business liaison, business talks, contract signing, aftersales services, advertising, market research).</p>	<p>① Passport (more than 2 blank visa pages) ② Copy of Passport (including UAE residence visa page) ③ Visa application form ④ Photo (1 recent clear photo taken within 6 months with white background) ⑤ Copy of Confirmation of flight booking ⑥ Certificate of Employment (Applicant's position, monthly salary and leaveperiod of appliant have to be stated. Form is free of style) ⑦ Copy of Trade License of applicant's company (3 months validity of trade license is required at the time of application) ⑧ Copy of bank statement of applicant's company (last 3 months) ⑨ Copy of Confirmation of accomodation while staying in Japan ⑩ Proof of current address (Etiscalat or Du Landline bills, Water end Electricity bills,etc...)</p>	<p>① Letter of reason for invitation ② Schedule of stay (Daily activities including arrival and departure dates in Japan) ③ Letter of guarantee ④ A certified copy of the incorporation register or an overview of company/organization (note) • A stock exchange-listed company does not need to submit a copy of the incorporation register or an overview of the company/organization if it submits its quarterly corporate report. • When an individual is extending an invitation, submit the "Certificate of Employment" in lieu of a copy of the incorporation register or an overview of the company/organization.</p>

(Note)

- ①The required documents shall be valid at the time of visa application, and shall be submitted within three months of the date of issue.
- ②The applicant may be requested to submit additional documents that are deemed necessary for the examination.
- ③No prior appointment is required.
- ④In principle, parsonal appearance is required at the time of application.